

GB 2408 Grenville

Grenville College

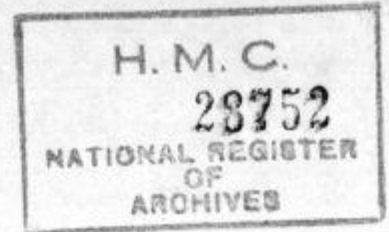
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GRENVILLE COLLEGE ARCHIVE

Bideford
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Under location the letter B stands for Bursar, and D.o.S for Director of Studies.

The letters ISJC, frequently repeated, refer to the forthcoming visit by representatives of the Independent Schools Joint Committee, for whom information has been collated.

A list of items of archive interest at Grenville College, Bideford in February 1986.A. History

Serial	Date		Location
1	1954 to date	Minutes of the Grenville College Co. Ltd show the foundation and early development of the College.	B
2	1954 to 1979	In The Albatross silver jubilee issue David Young summarises the history of the school's first 25 years in 10 pages. See the bound volumes in A 7.	Hm.
A 3	1966 to 1972	Extracts from the Albatross include reminiscences of Old Boys and articles recalling personalities and events. 1 bundle.	Mr. Young
4	1963	Grenville News Letter No 20 is devoted to an interview with the Founder, Mr. Scott, in which he discusses his own childhood, schooling, early career, army experience, move to school mastering and his founding of Grenville with his ideas and his hopes. 8 pages	Mr. Young
A 5	1961 to 1964	The Albatross (school magazine) from its first issue.	1 vol. bound. Hm.
6	1966 to 1970	Albatross begins again after a break.	1 vol " "
7	1971 to 1982	" in two vols bound	"
8	1983 to date	" unbound	Sec.
A 9	1964 to date	Scrapbook of newspaper cuttings	1 vol "
A 10	1984 only	" " "	1 vol "
A 11	1955 to date	Grenville Memoranda, an information sheet sent termly to parents with a letter from Headmaster.	1 file Sec.
12	1964 to date	Commemoration records include letters, programmes, service sheets, play programmes, guest lists, and (often) the text of the Headmaster's speech.	3 box files Sec

B. Administration

Serial	Date		Location
B 1	1963 to 1965	School Council minutes open with a meeting on July 18 1963 at which it is reported that Mr. Crabbe has been invited to become Headmaster. The following meeting (Feb. 1964) reflects the problems and details of the take over by Woodard. 1 vol	B
B 2	1965 to 1972	School Council minutes include the decision to set up the Special English Dept. For the original Memorandum on this subject see H ii 1. 1 vol	B
B 3	1972 to date	School Council minutes	6 vols B
B 4	1963	Memorandum to Council from the acting Head discusses staff, appointments, general policy, admissions, Council meetings and membership. 1 bundle	B
B 5	1955 to date	Grenville College Memoranda. See A 11	1 file Sec.
B 6	1966	Memorandum on admissions by Mr Crabbe proposes 11 + entry. 1 sheet.	B
B 7	1966	Local press articles on entry changes. 2 pages	B
B 8	1965 to date	Duties of staff and prefects are described in a number of papers. 1 file	Sec.
B 9	1963 et seq.	Versions of school rules and regulations. 1 file	"
B 10	1986	School rules and regulations. 8 pages	"
B 11	1965 to date	Grenville College Calendar, termly. The series is all but complete.	B
B 12	c. 1976	Prospectus (Mr Crabbe)	B
B 13	c. 1979	" (Dr. Powell-Price)	B
B 14	1986	" "	Sec.

B. Administration (Cont)

Serial	Date		Location
B 15	1986	Papers sent to parents of new boys include rules and regulations, information about school organisation and discipline, medical papers, notes on fees, Bursar's notes, information for parents resident overseas and for parents of boys whose first language is not English.	Sec.
B 16	1986	Answers to ISJC questions cover selection requirements, school management, notes on pastoral care and the role of the Chaplain, housemasters, masters and prefects. The punishments in use are listed..	1 bundle Hm.
B 17	1986	ISJC paper gives the outline of house routine.	1 page "
B 18	1986	A paper for ISJC from each housemaster gives strength, prefects and monitors, sleeping arrangements, washing facilities, kitchens, common rooms, house routine. Dowling adds recreation facilities and punishments. Kipling adds notes for the guidance of prefects and monitors.	1 bundle "
B 19	1986	ISJC papers include a typical week's menu.	1 sheet "

C. Accounts and Appeals

Serial	Date		Location
C 1	1954 to 1964	Grenville College Co. Register gives names of members, details of purchase and transfer of shares, share certificates, certificate of registration of the Co. etc. 1 vol with papers.	B
	1954 to date	Minutes of the Grenville College Co. Ltd which was retained in being in 1964 on tranfer to Woodard to handle shops accounts. See A 1	"
C 3	1968 to 1972	Accounts and correspondence of the Grenville College Co. 1 file	B
C 4	1972 to 1974	Papers relating to the Grenville College Co. 1 file	B
C 5	1974 to date	Audited annual accounts of G.C. Co.	B
	1966	Copy of the Grenville College Charitable Trust Deed. Trust was set up to handle the proceeds of Appeals.	B
C 7	1966 to date	Minutes of the G.C. C. Trust 1 vol	B
C 8	1966 to date	Trust papers and correspondence 3 files	B
C 9	1966 to 1972	Trust accounts audited 1 file	B
C 10	1975 to date	Ditto 1 file	B
C 11	1974 to date	Audited accounts of Woodard Schools Western Div. Ltd, bound with Grenville College Co accounts at C 5 above.	B
2	1966	Appeal brochure	B
C 13	1972	" "	B
C 14	1979	Quatercentenary Appeal Brochure	B
C 15	1964 to date	Audited accounts of Grenville College for all years	B
C 16	1965 to date	Ledger 2vols	B
C 17	1978 to date	Cash Book 1 vol	B
8	1972 to date	School clubs accounts 1 vol	B

D. Lands and Buildings

Serial	Date		Location
D 1	1964	College Development Proposals, a brochure of 71 pages, gives description of school organisation with schedules of accommodation, plans of existing buildings, notes on problems and recommendations on development.	B
D 2	1964	Letter from Kivell and Sons, auctioneers, discusses proposal to purchase three parcels of land at Moreton from Sir Denis Stucley.	B
D 3	1964	Proposal to move the school to Moreton. 3 pages.	B
D 4	1986	Site plans show the position and use of buildings for the visit of ISJC.	Hm.
D 5	1982	Plans of the school hall.	B
D 6	1984	Plans of the dining hall.	B
D 7	1916	Moreton house plan shows the drainage system of the Moreton estate. One wall chart.	B

*for further information see letter of 11.5.1987
on Woodard file is 6.0.*

E. Register of pupils.

E 1	1954 to date	Admission registers give name, date of entry, address, date of birth, reason for leaving. 2 vols	Sec.
E 2	1954 to date	Pupils' record cards give similar information.	"
E 3	1954 to date	Files of Old Boys.	"

F. Staff.

Serial	Date		Location
F 1	1954 to date	Staff files of past and present members.	Sec.
F 2	1986	Staff list gives name , date of birth, date of Appointment, qualifications, duties in school for all current members of staff. 1 bundle	Hm.
F 3	1986	Staff salaries. List shows the number of members of staff on each of the Burnham scales.	Hm.

G. Chapel

G 1	1963 t date	Service registers. 2 vols	Chaplain
G 2	1964 to date	Confirmation register 1 vol	"
G 3	1964 to date	Register of baptisms 1 vol	"
G 4	1963 to date	Chapel papers, service sheets, letters, etc. 1 file	Sec.
G 5	1965 to 1982	Carol service sheets with details and letters about the arrangements. 1 file	Sec.
G 6	1967 to 1978	Confirmation papers and correspondence 1 file	Sec.

H i Curriculum and timetable

Serial	Date		Location
H i 1	1963	Academic organisation for O level groups and VI forms. 1 sheet.	Sec.
H i 2	1965 to 1966	Academic curriculum 1 sheet.	"
H i 3	1966 to 1967	" " "	"
H i 4	1965	Letter to parents about choice of O level subjects. 2 sheets.	"
H i 5	1971 to date	Copies of timetable for every year	D.o.S.
H i 6	1961	Art and craft syllabus.	Sec.
H i 7	1966	Syllabus for woodwork, technical drawing, design technology and woodwork technology. 1 bundle	"
H i 8	1974	Revised syllabus for technology "	"
H i 9		Syllabus for woodwork and creative design	"
H i 10		Art syllabus	"
H i 11	1960's and 70's	Copies of the syllabus in History with related papers. 1 bundle	"
H i 12	1970's	Syllabus in biology with related subjects"	"
H i 13	1967	General Science biology syllabus to O level	"
H i 14	1960's	Syllabus in metalwork, silversmithing and decorative ironwork. 1 bundle	"
H i 15	1950's	Social studies syllabus	"
H i 16	1960	French syllabus	"
H i 17	1960's	Geography syllabus	"
H i 18	1950's	Latin syllabus	"
H i 19	1950's	Maths. syllabus	"
H i 20	1957 to 1958	Music syllabus	"
H i 21	1950's	Chemistry syllabus	"
H i 22	1950's	Physics with Chemistry syllabus	"
H i 23	1960	Electronics syllabus	"

H i Curriculum and timetable (cont.)

Serial	Date		Location
H i 24	1950's	Syllabus for Rural Science and Agriculture	Sec.
H i 25		Practical Science syllabus for boys not academically minded.	"
H i 26	1980 to 1985	Bar graphs show relative numbers taking 0 level optional subjects with similar information given in percentages.. 1 bundle	D.o.S.
H i 27	1985 to 1986	Distribution of pupils between subjects at A level	"
H i 28	1986	'Subjects and sets' paper gives the number of sets in each subject, the teacher for each set and the basis of of the setting. 1 bundle	D. o. S.
H i 29	1986	Curriculum sheets for RS, PE, Music, Current Aff. Games, clubs and activities give the number of teaching groups and the lessons allocated at each level. 1 bundle"	
H i 30	1986	Proforma for school organisation gives the number of periods per week per subject in every form. 1 bundle"	
H i 31	1986	Careers guidance paper gives aims, methods, etc. ISJC papers. 2 pages	Hm.
H i 32	1983 to 1985	Senior Library described in detail. 1 sheet	"
H i 33	1985	Design dept. Library described 1 sheet	"
H i 34	1985 to 1986	Staff timetables 1 bundle	"
H i 35	1985 to 1986	Staff list with teaching subjects	"
H i 36	1985	Subject selection forms for issue to boys in forms VI G and L VI	D.o.S.
H i 37		Subject selection forms for issue to L V	"
H i 38	1985	Letter to parents of boys entering U IV gives optional subjects available to them.	"
H i 39	1974 to 1984	Analysis for timetable distribution of optional subjects for U IV forms. 2 sheets	"
H i 40	1986	A full account of the work and the objects of the Music Dept. in and out of school hours. 1 bundle	Dir. of Mus.

H ii Special English.

Serial	Date	Description	Location
H ii 1	1968 to date	Special English file contains correspondence and papers relating to the founding and the development of the department. Hm.'s memorandum to Council in 1969 recommends that, since Grenville has from the first accepted boys who needed help, the College should train and recruit staff to teach those with special reading difficulties. Memo B to Council records the beginning of the work. The first report from the Head of Dept. in 1970 uses the comments of the pupils (as they wrote them) to describe their response. 1 file	Sec.
H ii 2	1969 to date	Files on all Special English pupils with specimens of work, reports, etc.	Pen Pont
H ii 3	1971 to 1972	Papers relating to the Wolfson grant which enables the college to extend the dept. 1 file	Pen Pont
H ii 4	1971 to 1978	'The Red File' or 'The Wolfson Report', Special English Dept. magazine written by the pupils. 7 issues	Pen Pont
H ii 5	1970's	A paper on daily reading aloud syllabically for certain types of dyslexia.	Sec.
H ii 6		Special English syllabus and teaching method.	Pen Pont

H iii Examination results, assessments, inspection reports.

Serial	Date		Location
H iii 1	1962 to date	GCE O level results, Oxford and AEB	Sec
H iii 2	1966 to date	GCE A level " " "	"
H iii 3	1966 to date	CSE results on SW Board	"
H iii 4	1985	School assessments; range of scores for the assessment of ability.	D.o.S
H iii 5	1985	School assessments; effort marks	"
H iii 6	1985	Sixth form assessment instructions.	"
H iii 7	1985	School assessment points scheme for overall assessment.	"
H iii 8	1983 to 1985	Leavers' profiles give age, exam. results, destination ISJC papers	Hm.
H iii 9	1961	Copy of the HMI report upon which the College was Recognised as Efficient.	Sec.

I. Games, clubs and activities.

The main source of information for these will be The Albatross which reports fully on all school activities.

I 1	1986	Week's outline programme of clubs and activities with enrolment rules and procedure for changing from one club to another. ISJC papers.	Hm.
I 2	1986	Brief description by the organiser of each of 32 clubs or activities gives the aim, membership, equipment, etc. ISJC papers	Hm.
I 3	1986	A full account of the work and the objects of the Music Dept. in and out of school hours. 1 bundle Dir. of Mus	

J. Old Boys

Serial	Date		Location
J 1	1961 to 1964	19 copies of the Grenville News letter	Sec.
J 2	1964 to date	14 copies " " "	B
J 3	1969 to date	Minutes of the AGM of the Grenville Association	1 vol Mr. Morris
J 4		Grenville Association register of members 1 file	Sec

K. Photographs

The College has many photographs which may in time be catalogued to form a record of their own.

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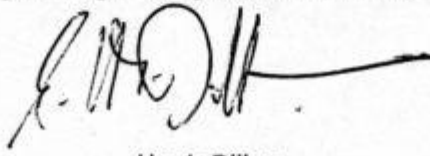
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NOTES ON THE GRENVILLE COLLEGE ARCHIVE

The College was founded in 1954 by W.F. Scott to provide an education for late developers, and the Founder made it clear in his News Letter interview in 1964 (A 4) that he meant to supply for his boys the opportunities which his own conventional education in a public school had failed to give him. It was the first Woodard Headmaster, Mr. Crabbe, who recognised that a school which already accepted many boys with reading difficulties should equip itself to meet their needs professionally, and in 1969 we see (H ii 1) the inauguration of the special English Department. As more than half the boys at Grenville in 1986 entered as dyslexic the vision of the Founder and the bold decision of his successor have been justified.

With its original purpose in mind Grenville had to go for breadth, and from the first it did so. The curriculum of the 1950's and 60's (H i) gave to craft and design an important place, and they are still prominent to-day. The breadth of school activities is also graphically shown in I 2 where no less than thirty - two clubs, societies and activities are described.

Grenville is unusual, but it is not a special school. It educates those who have difficulties and also those who do not, and its experience is essential to the Woodard story. Although the early years are thinly covered in this archive, the essential papers, as in A 1, the minutes of the Grenville College Co., are there. It will be possible now to collect further papers and the reminiscences of those who knew the school from its beginnings to give Grenville the kind of archive that it deserves.



Hugh Dillon
Consultant to Woodard Archives

March 1986